

**ATTACHMENT: VULNERABILITY SELF-ASSESSMENT TOOL**

**(Required to be completed and submitted with each application - one per facility.)**

**Please download, complete and attach to GMS.**

**Organization Name:**

**Address of Facility:**

**Threat Identification**

**Instructions:** From the list below, select all threats that apply to your facility. This may include threats that your facility has not experienced but is susceptible to, or threats that your facility has already experienced. If your facility has first-hand experience with any of the listed threats, please describe it in the "Comments" box.

<b>Threat</b>	<b>Comments</b>
Suspicious Behavior	
Graffiti	
Vandalism	
Harassment	
Assault	
Intimidation	
Robbery, Burglary or Larceny-Theft	
Offensive Mailings or Leaflets	
Bomb Threat	
Arson	
Active Shooter	
Homemade Explosives	
Straight Edged Weapons and Knives	
Vehicle-Ramming	
Other (please explain)	

## **Security Measures**

**Instructions:** Complete the checklists below by using the “Response” box to indicate which security measures you do or do not have in place. Use the “Comments” box to include any additional information you deem relevant.

<b><u>General Questions</u></b>		
These measures focus on your facility’s overall security posture.		
<b>Security Measure</b>	<b>Response</b>	<b>Comments</b>
Your facility has invested in security already (e.g. CCTV; security staff or guards; electronic access controls; etc.)		
A Facility Security Committee has been established		
A security focused culture is promoted		
Suspicious Activity is reported to appropriate authorities		
Other (please explain)		

<b><u>Perimeter and Internal Security Measures</u></b>		
These measures focus on designating and/or restricting access on the grounds of, at the perimeter of, and within the facility. Ensuring these proper measures are in place helps staff and visitors monitor individuals and identify suspicious behaviors.		
<b>Security Measure</b>	<b>Response</b>	<b>Comments</b>
Access into the facility is controlled		
Internal and external doors have functioning locks		
All visitors are required to sign-in and be escorted if appropriate		
All doors and rooms/windows are uniformly labeled on both sides to aid in emergency response		
Evacuation routes are posted next to all doors		
Lists of prohibited items (e.g. weapons) are posted at points of entry		

Rooms that can provide safe haven have been identified (e.g. have “hard corners” or minimal doors/windows); these rooms should lock easily		
Interior and exterior lighting is adequate to provide a safe environment		
Landscaping (e.g. trees, bushes) is maintained to minimize areas to hide or obstruct views		
Bus and other drop-off zones take place in areas away from parking areas and roadways		
Speedbumps and other techniques are used to slow vehicular movements on the grounds		
Anti-vehicle bollards have been implemented or considered		
Grounds and parking lots are fenced in where appropriate		
Other (please explain)		

<b><u>Surveillance and Emergency Response Capabilities</u></b>		
This focus area is driven by technology and the use of it to ensure security on-site. Cameras, emergency notification systems, and methods of communication all assist in response efforts.		
<b>Security Measure</b>	<b>Response</b>	<b>Comments</b>
Staff participate in security by monitoring their surroundings and regularly inspecting hallways, classrooms and stairwells for suspicious items and behavior		
Your organization uses phone trees during emergencies to maintain an informed, well-connected workforce and community		
A facility-wide public address (PA) system has been installed		
Your facility has incorporated panic or duress buttons in locations where staff interact with visitors		
Closed-Circuit Television (CCTV) cameras are installed and can record for at least 30 days		
Other (please explain)		

**Training and Awareness**

Any trainings, outreach initiatives, and awareness efforts are key to making sure staff and visitors know what to do, where to go, and how to respond to an incident on-site.

<b>Security Measure</b>	<b>Response</b>	<b>Comments</b>
Fire, evacuation, and other emergency drills are regularly conducted		
Staff and visitors, where appropriate, are trained on identifying suspicious activities and are familiar with the "See Something Say Something" program		
Staff are trained on and provided checklists of what information to document during a bomb threat		
Staff are trained on the <i>Run, Hide, Fight</i> model		
Staff are trained to provide first aid, including CPR with AED and "Stop the Bleed"		
Staff are trained on identifying alternate evacuation routes and muster points		
Staff are trained on identifying suspicious mail and packages		
Other (please explain)		